



Shelby Township Board Minutes
October 07, 2024
6:00 pm

1. Meeting called to order by Richard Raffaelli at 6:00 pm.
2. Pledge of Allegiance recited
3. Roll call: Cindy Rapes – present, Becky Griffin – present, Scott Meyers – present, Cathy Anderson – present, Richard Raffaelli – present. 6 members of the public were present.
4. Public Comments: None
5. Cindy Rapes made a motion to accept the amended agenda reflecting the correct resolution numbers under Old Business B & C, motion supported by Scott Meyers, discussion followed, motion carried.
6. Scott Meyers made a motion to approve minutes from 9/03/2024 Public Hearing and 9/03/2024 Board Meeting, motion supported by Cathy Anderson, discussion followed, motion carried.
7. Fire Board Report: 29 fire calls in August, 15 of those were Medical. Pending State inspection, 2 vehicles will be added to the fleet for medical vehicles, bringing the total number of State approved vehicles for medical calls to 4. The 2025 Budget will be voted on November 4, 2024, at the Fire Departments annual meeting.
8. Planning Commission: 10-29-2024 Site Plan Review is scheduled for proposed Air B&B. Zoning: Planning Commission recommended the Master Plan-draft to the Township Board for review, if approved this will open our 63-day comment period. (Paid for by State).
9. A. Motion made by Scott Meyers to pay \$1718.43 for the installation of a streetlight at the corner of Weaver Rd. and Oceana Dr. supported by Cathy Anderson, discussion followed. Roll call vote: Scott Meyers – yes, Cathy Anderson – yes, Becky Griffin – yes, Cindy Rapes – yes, Richard Raffaelli – yes, motion carried.
B. Motion made by Scott Meyers to approve resolution 241007-1, supported by Becky Griffin, discussion followed. Roll call vote: Scott Meyers – yes, Becky Griffin – yes, Cindy Rapes – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
C. Motion made by Becky Griffin to approve resolution 241007-2, supported by Cathy Anderson, discussion followed. Roll call vote: Becky Griffin – yes, Cathy Anderson – yes, Cindy Rapes – yes, Scott Meyers – yes, Richard Raffaelli – yes, motion carried.
D. Motion to approve the Master Plan-draft made by Scott Meyers, supported by Cindy Rapes, discussion followed. Roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
E. PA 660 Audit, Assessor, Barbie Eaton, received 100% on the audit. Audit is good for 5 years.
10. A. Cindy Rapes made a motion to allow the Township Supervisor, and Township Clerk, to sign IGA (inter-governmental agreement) as written, between The Village of Shelby and Shelby Township, supported by Becky Griffin. Roll call vote: Cindy Rapes – yes, Becky Griffin – yes, Scott Meyers – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.



B. Becky Griffin made a motion to authorize a \$2000 donation to the Economic Alliance for the current fiscal year, motion supported by Cindy Rapes. Roll call vote: Becky Griffin – yes, Cindy Rapes – yes, Scott Meyers - yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.

C. Scott Meyers made a motion to approve resolution 241007-3, motion supported by Cindy Rapes. Roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.

D. Motion made by Scott Meyers to approve resolution 241007-4, supported by Cindy Rapes. Roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.

11. Board Member asked who Shelby Township used for their survey mailing Spring of 2024. Township utilized KCI and McKenna Group to design survey & QR Code. Survey was sent out to all people on the Tax Roll for Shelby Township. Residents complained about the standing water on the pickleball court at Shelby Township Community Park, believe it may be from sprinklers. Per Township Supervisor, sprinkling system has been turned off for the year. Enclosed Sports Complex square footage has been changed to 48,000 sq feet.
12. Treasurer Report
13. Clerk Report: Scott Meyers made a motion to pay bills presented by Clerk in the amount of \$112,268.71, supported by Cindy Rapes, discussion followed. Roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
14. Public Comments: Complaint about noise from remote-controlled cars being driven and remote-controlled airplanes being flown at Shelby Township Community Park. A separate concern, from the same resident, was brought forward regarding dogs off leash at Shelby Township Community Park and that owners are allowing them to urinate and defecate in the areas that children play, primarily soccer and ball fields. Same resident would like to see a dedicated, fenced in area, for dogs to play. Complaint brought forward to board, regarding a resident who lives near park and is discharging firearms. Residents to the South of the Park were approached about an easement through their property and had additional questions for the board. Richard Raffaelli, Township Supervisor, states “for the record, Shelby Township will never do imminent domain while I am in office”.
15. Meeting adjourned by Richard Raffaelli at 7:19 pm.

Respectfully submitted by,

Cathy Anderson,
Interim Clerk