



Shelby Township Board Minutes  
September 3, 2024  
7:00 pm

1. Meeting called to order by Richard Raffaelli at 7:02 pm.
2. Pledge of Allegiance recited
3. Roll Call: Becky Griffin – present, Cathy Anderson – present, Cindy Rapes – present, Scott Meyers – present, Richard Raffaelli – present.
4. Public Comments: Eric Fox introduced himself and stated he is running for Probate Judge in the November 2024 election. Phil Morse provided update about Village of Shelby's progress at Getty Park and the water line replacement. Resident, Tony Camargo expressed his dissatisfaction with the need to book the Varsity Soccer Field at Shelby Township Community Park. Also, very unhappy that the Shelby High School Sports teams were able to utilize the space, free of charge, he believes the school should pay to play there.
5. Motion to approve agenda as written by Scott Meyers, supported by Cathy Anderson, discussion followed, motion carried.
6. Motion to approve the minutes as written from the 8/05/2024 Regular Board Meeting, made by Becky Griffin, supported by Scott Meyers, discussion followed, motion carried.
7. Fire Board Report: Shelby - Benona Fire Department received 34 calls in the month of July. 18 of these calls were for medical, 3 for mutual aid, 2 calls for grass/brush fire, 1 call for a downed line, 3 calls for alarm activation, 1 call for vehicle fire, 3 calls for motor vehicle accidents, 1 investigation call, 1 call to assist Sherriff's Office and 1 call for a carbon monoxide alarm. Fire board has approved
8. Planning Commission and Zoning: No comment
- 9A. Solar Light: Resolution 240903-1 motion to approve resolution 240903-1 made by Scott Meyers, supported Cindy Rapes, discussion followed. Roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes, motion carried.
- 9B. Solar Ordinance Discussion: Need to update Solar Ordinance to meet State Standards. MTA has a template that can be used to amend our current solar ordinance.
- 10A. Presentation and Findings from Brickley DeLong Financial Auditors: Shelby Township could operate for 1.5 yrs without revenue. A single audit was needed for Shelby Township due to the number of monies received through Grants, any amount over 1 million dollars is subject to a single audit. Areas of improvement; 1) Material weakness, segregate duties. 2) Year-end closing procedures – significant entries made, mostly due to grant reimbursement. 3) No CPA on staff or on Board, State of MI is not concerned. Single audit results showed no findings related to compliance. Becky Griffin expressed thanks to Melissa and Eric for all their work on the audit.
- 10B. Invitation extended from Shelby Village to join a training presented by MML on 9-24-2024. The topic covered will be the Essentials of Local Government.
- 10C. Approval of 2024 Millage Tax Rates: Becky Griffin made a motion to approve the 2024 tax rate, supported by Cindy Rapes, discussion followed, roll call vote; Becky Griffin – yes, Cindy Rapes – yes, Scott Meyers – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.



- 10D. Discussion about Township Property, number of acres owned by Shelby Township, reasons to keep land versus reasons to sell land, Scott Meyers suggested it may be wise to hold onto the 280 acres off M20 as this could be a potential solar site if Shelby Township wanted to explore that option. Discussion regarding the potential sale of Township Property has been tabled at this time and will resume in 2 months.
- 10E. Rate of Pay for Cleaning at Shelby Township Community Park: Resolution# 240903-2 motion made by Becky Griffin to approve resolution # 240903-2, supported by Scott Meyers, discussion followed; roll call vote Becky Griffin – yes, Scott Meyers – yes, Cathy Anderson – yes, Cindy Rapes – yes, Richard Raffaelli – yes, motion carried.
- 10F. Rate of Pay for New Park Employee: Resolution# 240903-3 motion made by Cathy Anderson to accept resolution 240903-3, supported by Scott Meyers. Discussion followed, roll call vote: Cathy Anderson – yes, Scott Meyers – yes, Becky Griffin – yes, Cindy Rapes – yes, Richard Raffaelli – yes, motion carried.
- 10G. Discussion about an IGA between Shelby Township and Village of Shelby, entering such an agreement would save taxpayers' dollars and keep overhead cost of equipment down. The board gave their approval to move forward with an IGA between Shelby Township and The Village of Shelby.
11. Board comments: Cathy Anderson would like to acknowledge how nice the Shelby Township Community Park and amenities are, such a great space for kids and families. Scott Meyers made mention of new laws around sick leave that take effect February 2025.
12. Treasurer report: Invoice will be sent to Village for down payment on the 6<sup>th</sup> Street project by Shelby Township Treasurer.
13. Clerk report: Scott Meyers made a motion to pay bills presented by Clerk totaling \$125,240.04, supported by Becky Griffin, discussion followed. Roll call vote: Scott Meyers – yes, Becky Griffin – yes, Cindy Rapes – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
14. Public Comments: additional signage and lights are slated to be installed near the end of September 2024 to better mark the school zone.
15. Motion made by Scott Meyers to adjourn meeting, supported by Becky Griffin, all in favor, meeting adjourned at 7:53pm.

Respectfully submitted by,

Cathy Anderson,  
Interim Clerk