



Shelby Township Board Minutes
July 1, 2024
7:00 p.m.

1. Meeting called to order at 7:00 p.m. by Richard Raffaelli.
2. Pledge of Allegiance recited.
3. Roll Call: Cathy Anderson – present, Cindy Rapes – present, Scott Meyers – present, Richard Raffaelli – present. Absent - Becky Griffin.
4. Motion to approve amended agenda to include item 13 C. Storm Water Ordinance; made by Cindy Rapes, supported by Scott Meyers. Discussion followed; motion carried.
5. Open Public Hearing for Storm Water Ordinance at 7:01 p.m.
6. Public Comments: One member of the public inquiring what the Storm Water Ordinance is? It is an ordinance originating from the Drain Commissioners Office, requiring a permit for anyone moving an acre or more of dirt on their property. The purpose is to help control erosion of the land in Shelby Township, permit is often referred to as a SESC Permit (Soil Erosion and Sediment Control Permit).
7. Public Hearing Adjourned at 7:07 p.m.
8. Monthly Board Meeting called to order by Richard Raffaelli at 7:08 p.m.
9. Motion to approve agenda as written made by Scott Meyers, supported by Cathy Anderson, discussion followed, motion carried.
10. Cathy Anderson made a motion to approve minutes from 5-13-2024, Special Board Meeting, seconded by Scott Meyers, discussion followed, motion carried. Scott Meyers made a motion to approve minutes form 6-03-2024, Regular Board Meeting, seconded by Cathy Anderson, discussion followed, motion carried. Richard Raffaelli made a motion to approve the minutes from 6-26-2024 Election Commission Meeting, seconded by Scott Meyers, discussion followed, motion carried.
11. Fire Board Report; 26 calls in May, 13 of these were Medical. 3 structure fires, all were minimal. The Fire Board is asking the Village for an easement, to ensure there are no problems in the future, instead of saving money with a MOU between the Village and The Fire Board. The Fire Board has implemented 2 new policies; 1. Mandatory drug and alcohol testing for anyone involved in an accident while driving a department vehicle (Policy 218). 2. Requirements for Firefighters working for 2 or more departments (Policy 409).
12. Planning Commission; 360 responses to the 5-year master plan survey. Zoning Administrator; review of cell tower and site, upcoming Planning Commission Meeting, August 13th, 2024.
13. A) Streetlight and sign proposal; Board to determine what major intersections/roads would benefit most from a sign alerting to the upcoming road or areas where additional streetlighting would be of benefit.
B) Wage Increase for Park Employee; Motion made by Scott Meyers to increase the rate of pay for Park Employee, from \$17.95 to \$20.50, Cindy Rapes supported the motion. Discussion followed, roll call vote: Scott Meyers – yes, Cindy Rapes – yes, Cathy Anderson – yes, Richard Raffaelli – yes. Absent – Becky Griffin.
C) Motion made by Cathy Anderson to approve Ordinance 07012024-1 Storm Water Drainage, supported by Scott Meyers, discussion followed, roll call vote: Cathy Anderson – yes, Scott Meyers – yes, Cindy Rapes – yes, Richard Raffaelli – yes. Absent – Becky Griffin.

14. A) Citizen of the year, Cathy Anderson to head committee. Community to nominate a Shelby resident annually for this recognition, will display name at the Shelby Township Hall.

B) Youth Citizen of the year, Cathy Anderson to head committee. Community to nominate a Shelby resident for this, will display name at Township Hall Office.

C) Park Fees: Cindy Rapes made a motion to approve amended park fee schedule, supported by Scott Meyers, roll call vote; Cindy Rapes – yes, Scott Meyers – yes, Cathy Anderson – yes, Richard Raffaelli – yes. Absent – Becky Griffin. Cathy Anderson made a motion to use inner office discretion for reduced rates at the park, for non-profits who are looking to hold an event, Scott Meyers supported the motion, discussion followed, motion carried.

D) Vote for location of Indoor Sports Complex: Scott Meyers made a motion to approve building the indoor sports complex at the Shelby Township Community Park site with money received through grants, supported by Cathy Anderson. Roll call vote, Scott Meyers – yes, Cathy Anderson – yes, Cindy Rapes – yes, Richard Raffaelli – yes. Absent – Becky Griffin. Discussion followed; motion carried.

E) Tree Damage at Mt. Hope cemetery: Scott Meyers made a motion to approve \$30,000 for tree damage and cleanup at Mt. Hope Cemetery, due to the storm that occurred on 6-25-2024, supported by Cindy Rapes. Discussion followed, Shelby Township Board would like a letter from Insurance company that holds liability policy for Shelby Township, stating this was unable to be turned into them for a claim. Roll call vote, Scott Meyers – yes, Cindy Rapes – yes, Cathy Anderson – yes, Richard Raffaelli – yes. Absent – Becky Griffin. Discussion followed; motion approved.

F) Fire Department Millage: Request from Fire Chief Jack White to please consider millage on the August 2024 ballot. Reasons for the millage increase include, need to update PPE equipment, air pack replacement, purchase additional radios/pagers, update/repair trucks, ladders and hoses. Inflation is also playing a part as the budget just does not go as far as it used to.

15. Board Member Comments – None

16. Treasurer Report

17. Clerk Report: Scott Meyers made a motion to approve paying bills presented by Clerk, supported by Cindy Rapes. Roll call vote; Scott Meyers – yes, Cindy Rapes – yes, Cathy Anderson – yes, Richard Raffaelli – yes. Absent – Becky Griffin. Discussion followed; motion approved.

18. Public Comments: None

19. Scott Meyers made a motion to adjourn the meeting, supported by Cathy Anderson, all in favor, motion carried. Meeting adjourned at 8:24 pm.

Respectfully submitted,



Cathy Anderson,
Interim Clerk