



Shelby Township Board Minutes

June 3, 2024

7:00 p.m.

1. Public Hearing called to order at 7:00 p.m.
2. Pledge of Allegiance recited.
3. Roll Call: Cindy Rapes, Scott Meyers, Becky Griffin, Cathy Anderson, Richard Raffaelli, all present. Absent, no-one. Eight members of the public attended.
4. Public Comments: Concern and insight regarding New Era Cemetery. Interest in cutting and bailing the grass at the old dump site.
5. Scott Meyers made a motion to approve the Board Meeting Agenda as written, seconded by Cindy Rapes, discussion followed, motion carried.
6. Scott Meyers made a motion to approve Board Minutes from 5-06-2024, seconded by Cindy Rapes, discussion followed, all in favor, motion carried.
7. Fire Board Report 35 calls in April, 18 of those were medical. 9 sets of fire gear have been replaced; old gear will be donated. Building Inspector has placed a stop work order on the Mexican Restaurant/Grocery Store being remodeled in Shelby. New email with a .gov domain, resolve to continued email breaches.
8. Planning Commission has survey out regarding 5 year Master Plan and how best to spend grant money. Tree Planting update: Trees must be planted in front of the property.
- 9A. Tiffany Haight from the Shelby Library provided update; 183 children visited the Library in May. The library website will be up to date with all current and upcoming events by June 17<sup>th</sup>, 2024. Community Open House to take place on July 22, 2024
- 9B. Shelby Township is working to update the website to include a writable PDF format of all appropriate documents, allowing for online completion with electronic signature and submission.
- 10A. Shelby Township to develop a fee structure for the new Shelby Township Community Park, this will be presented to the board for approval. Becky Griffen raised a question about park funding after grant money is gone. 50% capital fund put aside for park budget-capital expenditure and half a millage point for park from cemetery millage.
- 10B. Future signs and streetlights in Shelby Township; Welcome to Shelby Township, sign to be placed near Shelby Road and 88<sup>th</sup> Ave. Streetlight on Buchanan Rd waiting for M-Dot to be

able to move forward. Look to develop form for public input, does lighting at key intersections help with visibility?

11. Board Member Comments: Becky -Grant money has exceeded the limit for the water-main project, special audit to be charged to water-main project, 3.2 million for appropriations

12. Treasurer Report- Tax bills will go out at the end of June 2024.

13. Motion to approve clerk report and pay bills in the amount of \$735,117.68 made by Cindy Rapes, seconded by Scott Meyers. Roll call vote, Cindy Rapes-yes, Scott Meyer-yes, Becky Griffen-yes, Cathy Anderson-yes, Richard Raffaelli-yes, motion carried.

14. County Commissioner's Office looking into civil infraction versus misdemeanor for animals on the loose.

15. Motion made by Scott Meyers to adjourn meeting at 8:11 pm, all in favor, motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cathy Anderson". The signature is written in black ink and is positioned above the printed name.

Cathy Anderson,  
Interim Clerk