



Shelby Township Board Minutes  
April 1, 2024  
6:00pm

1. Meeting called to order by Richard Raffaelli at 6:00 pm
2. Pledge of Allegiance recited
3. Roll Call: Cindy Rapes present, Scott Meyers present, Richard Raffaelli present, Cathy Anderson present, Becky Griffin present. Absent 0. Others present-3 visitors.
4. Public Comments: John H questions about maintenance and upkeep at Shelby Township Community Park.
5. Motion made by Cathy Anderson to add line F to new business agenda for new carpet/vinyl flooring in Shelby Township Office, seconded by Scott Meyers, discussion followed, all in favor, motion carried
6. Motion to approve minutes from 3-4-2024 Board Meeting and to approve minutes from 3-20-2024 Special Meeting. Motion made by Scott Meyers, seconded by Becky Griffin, discussion followed, all in favor, motion carried.
7. Fire Board Report: 25 calls in February. Fire Chief has been trying to work with the Mexican Grocery owner regarding permits and fire inspections. Fire Department checking into the possibility of direct deposit to pay Firefighters, due to problems with Firefighters not cashing checks. First fire drill held at new Shelby Elementary School, corrective measures taken. Polar plunge challenge raised \$400 for Grant Fire Department and another \$400 for Shelby-Benona Fire Department. Two new Firefighter put in applications.
8. Planning Commission and Zoning: nothing to report
- 9a. Motion made by Becky Griffin to pay McKenna Group \$33,000 for the New Master Plan Michigan State Housing Development Authority-Housing Readiness Incentive Grant and Zoning Ordinance Technical Review. Fees will be 100% paid for by the State in the amount of \$33,000 with reimbursement grant awarded to Shelby Township. Seconded by Cindy Rapes. Discussion followed. Roll call vote: Becky Griffin yes, Cindy Rapes yes, Scott Meyers yes, Cathy Anderson yes, Richard Raffaelli yes, all in favor, motion carried.
- 9b. Reminder, meeting time changed from 6:00 to 7:00 for summer hours.
- 10a. Scott Meyers moved to accept resolution 240401-1 pay Interim Clerk the clerk wages/cemetery wages/current hourly rate for 30 days during the transition period, seconded by Cindy Rapes, discussion followed. Roll call vote: Scott Meyers yes, Cindy Rapes yes, Becky Griffin yes, Richard Raffaelli yes, Cathy Anderson abstained. Motion carried.
- 10b. Motion made by Scott Meyers to approve J&H Flemmings Cider LLC for an on-premises tasting room, motion seconded by Becky Griffin, discussion followed. Roll call vote Scott Meyers yes, Becky Griffin yes, Cathy Anderson yes, Cindy Rapes yes, Richard Raffaelli yes, all in favor, motion carried. The township will complete form MCL436.1536 to be picked up on Tuesday, April 2, 2024.



10c. Motion made by Cindy Rapes to approve resolution 240401-2 annual camping permit and fees for Shelby Township, Oceana County, seconded by Scott Meyers, discussion followed. Roll call vote: Cindy Rapes yes, Scott Meyers yes, Cathy Anderson yes, Becky Griffin yes and Richard Raffaelli yes, all in favor, motion carried.

10d. Motion made by Scott Meyers to accept resolution 240401-5 for placement of a streetlight on the North side of Weaver Rd, seconded by Cindy Rapes, discussion followed. Roll call vote: Scott Meyers yes, Cindy Rapes yes, Cathy Anderson yes, Becky Griffin yes, Richard Raffaelli yes. All in favor, motion carried.

10e. Motion made by Scott Meyers to approve resolution 240401-3 to authorize Shelby State Bank to remove name of previous Clerk from all accounts where she is a cosigner and to add new interim clerk to the accounts, seconded by Cindy Rapes, discussion followed. Roll call vote: Scott Meyers yes, Cindy Rapes yes, Becky Griffin yes, Richard Raffaelli yes, Cathy Anderson abstained, discussion followed, motion carried. Motion made by Becky Griffin to approve resolution 240401-4 to authorize Treasurer to open a new bank account to deposit the funds for the water main project, seconded by Cathy Anderson, discussion followed. Roll call vote: Becky Griffin yes, Cathy Anderson yes, Cindy Rapes yes, Scott Meyers yes, Richard Raffaelli yes, all in favor, motion carried.

10f. Motion made by Becky Griffin to spend up to \$7,000 replacing current flooring in the Shelby Township Office, motion supported by Cindy Rapes, discussion followed. Roll call vote: Becky Griffin yes, Cindy Rapes yes, Scott Meyers yes, Cathy Anderson yes and Richard Raffaelli yes, all in favor, motion carried.

11. Board Comments – none

12. Treasurer Report

13. Clerk report presented bills to be paid in total of \$66,343.91, motion to pay balance in full made by Scott Meyers, seconded by Becky Griffin, discussion followed. Roll call vote: Scott Meyers yes, Becky Griffin yes, Cindy Rapes yes, Cathy Anderson yes, Richard Raffaelli yes, all in favor, motion carried.

14. Additional public comments: none

15. Motion to adjourn made by Scott Meyers, seconded by Cindy Rapes, all in favor, motion carried. Meeting adjourned at 7:05pm.

Respectfully submitted,

Cathy Anderson,  
Interim Clerk