



Shelby Township Board Minutes  
February 5, 2024  
6pm

1. Meeting called to order at 6pm
2. Pledge of Allegiance
3. Roll Call: Becky Griffin, Marilyn Glover, Cindy Rapes, Scott Meyers, Richard Raffaelli  
Others Present: Cathy Anderson, John Hendrixon, Joel McCormick
4. Public Comments: None
5. Approve Agenda: Motion to approve agenda as written by Scott Meyers, seconded by Marilyn Glover. Discussion followed. All in favor. Motion carried.
6. Approve Minutes: Motion to approve minutes as written from 1/02/2024 made by Marilyn Glover, seconded by Scott Meyer. Discussion followed. All in favor. Motion carried.
7. Fire Board Report: There were 32 fire calls in December. 18 were medical, 14 were non-medical. Out of the 375 fire calls in 2023, 60% were medical. Both batteries need replacing in Van 254 before it can be sold. Village agreed with drain project but have not yet gotten a written agreement with an easement to the Fire Department. Chief White and Robin Snider will be doing the billing and collecting for the fire inspections. Along with other fire departments in the County a grant is being written to cover replacement air packs over the next few years. SBFD needs to renew its 1 mill fire millage this year and would to add separate .5 mills for truck and equipment replacement through 2038.
8. Planning/Zoning: None
9. Old Business: A. Updated IGA with language changes. Motion to approve the updated IGA made by Scott Meyers, seconded by Cindy Rapes. Discussion followed. All in favor. Motion carried.  
B. Final approval for Jim Prince appointment to Planning Commission. Motion made by Marilyn Glover, seconded by Scott Meyers to approve Jim Prince's appointment to the Planning Commission. Discussion followed. All in favor. Motion carried.  
C. Health Insurance update: Scott presented some options. Would need to decide who would be offered the Insurance based on hours. Must have at least 2 employees to qualify. Would split the premium or offer a stipend if insurance is not needed. Scott will put together a proposal for the next board meeting.  
D. Fire Inspection Charges: After reviewing the outstanding charges to area businesses for their fire inspections, a motion was made by Becky Griffin, seconded by Marilyn Glover, to invoice the SBFD for the outstanding amount for reimbursement. Discussion followed. Roll call vote: Becky- yes, Marilyn-yes, Cindy-yes, Scott-yes, Richard-yes. Motion carried.  
Motion was made effective 2/01/2024 that the SBFD would takeover the billing and collection of the fire inspections from the Township. Discussion followed. Motion carried.
- E. Motion to adopt the updated Policy for Section 3, Policy #3 dated 11/07/2022 made by Scott Meyers, seconded by Becky Griffin. Discussion followed. All in favor. Motion carried.



Motion to adopt the updated Policy for 9B3 Section 3 Contractor Plan, Policy #6 dated 12/05/2022 made by Marilyn Glover, seconded by Becky Griffin. Discussion followed. All in favor. Motion carried.

10. New Business: A. Planning Assistance with McKenna Agency was discussed. Motion to proceed with McKenna as the new technical review, planning and zoning consultants Resolution #240205-1 was made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott-yes, Marilyn-yes, Becky-yes, Cindy-yes, Richard-yes. Motion carried.

B. Resolution #240205-2 Establishing poverty guidelines for the poverty exemptions form property-tax contributions. Motion made by Scott Meyers, seconded by Marilyn Glover to accept the guidelines as presented. Discussion followed. Roll call vote: Scott-yes, Marilyn-yes, Becky- yes, Cindy-yes, Richard-yes. Motion carried.

C. Letter of Support to allow tank to be moved to Hart presented to Board.

D. EGLE REA letter presented to Board.

E. MDARD grant to rewrite solar energy ordinance in works.

11. Board Comments: Richard: Bumstead moving forward with \$2.5 million for Lewis Tunnel.

12. Treasurer Report: Becky will start working on 2024/2025 budget this coming week. Will meet with Marilyn and Richard for work sessions.

13. Clerk Report: Motion made by Scott Meyers, seconded by Cindy Rapes to approve January invoices in the amount of \$159, 111.97. Discussion followed. Roll call vote: Scott-yes, Cindy -yes, Marilyn-yes, Becky-yes, Richard-yes. Motion carried.

14.Public Comments: Richard Rafaelli has had interest expressed by a few people about running for the upcoming trustee position.

15. Motion to adjourn made by Scott Meyers, seconded by Marilyn Glover. All in favor.

Meeting adjourned at 7:15 pm.

Respectfully submitted,

Marilyn Glover

Clerk



Election Commission  
2/5/2024  
6pm

1. Call to order at 5:56pm
2. Roll Call: Marilyn Glover, Becky Griffin, Richard Raffaelli
3. Public Comments: None
4. Motion made by Richard Raffaelli, seconded by Becky Griffin to approve the Election Inspectors for the February 27<sup>th</sup> Presidential Primary as presented. Discussion followed. All in favor. Motion Carried.
5. Meeting Adjourned at 6:00 pm

Respectfully submitted,

A handwritten signature in black ink that reads "Marilyn Glover /cs". The signature is written in a cursive style.

Marilyn Glover  
Clerk