



Shelby Township Board Meeting Minutes
September 6, 2022
7pm

1. Called to Order at 7pm
2. Pledge of Allegiance recited.
3. Roll call: Marilyn Glover, Becky Griffin, Cindy Rapes, Scott Meyers, Richard Raffaelli
Others present: Bill Glover, Phil Morse, John Hendrixon, Mark Olmstead, Cathy Anderson
4. Motion to accept agenda with the change of order moving the Audit Report to Old Business Item AA, made by Becky Griffin, seconded by Scott Meyers. Discussion followed. Motion carried.
5. Motion to accept minutes from the 8/1/2022 and Public Hearing for the CDBG Grant Application on 8/24/22 made by Marilyn Glover, seconded by Cindy Rapes. Discussion followed. Motion carried.
6. Public Comments: Phil Morse, Workforce Diversification study moving forward, the study will be paid for with ARPA funds. Also, on Oct 4th there will be a forum on Broad Band and High-speed Internet. Mark Olmstead new Shelby Public School Superintendent stopped in to introduce himself to the Board.
7. Fire Board Report: There were 20 fire calls, and 19 medical calls in July. Medical First Responder program income minus expense is -\$25.62 since June 1st start. Chief White has found a fire code enforcement officer Rachel McMillan who is willing to do inspections part time for hourly pay. We have received 2 firefighter applications who are 1&2 certified. Proposed changes to captain and lieutenant job descriptions was approved by the Board.
8. Planning Commission: No report
Zoning—Land Division for Latricia and Joseph Varney was presented for approval. Motion to accept the Land Division for Parcel 012-007-200-04/08 was made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. All in favor—motion carried.
9. Old Business: AA-Auditor Report by Erik VanDop from Brickley DeLong CPAs. Erik went over the Financial Statement with the Board.
 - A. Watermain update: Richard Raffaelli and Brady Selner, met with Village and Township Attorneys to go over the Watermain agreement. Possible meeting with both Board and Village to discuss and sign the agreement was discussed.
 - B. Park update: 5.33 acres is in the process of being purchased as an addition to the Community Park. Board was asked for approval of \$40,000 from the Park Fund to purchase the land. Motion made by Marilyn Glover, seconded by Cindy Rapes. Discussion followed. Roll call vote: Marilyn—yes, Cindy—yes, Becky—yes, Scott—yes, Richard—yes. Motion carried.
 - C. Motion for approval for new Planning Commission member was made by Marilyn Glover, seconded by Scott Meyers, to appoint David Sill from New Era to the Planning Commission. Discussion followed. All in favor—motion carried. Supervisor Raffaelli would like to see more diversity going forward on the Planning Commission.
 - D. Enforcement Officer for Blight Enforcement is still being looked at with pay % based on potential use—such as Blight, Sign Code and Fire Code violations. The more Townships that utilize the Officer the less our cost will be.
 - E. Bark Park: The Park did not get the grant despite lots of votes being cast daily. The Oceana Community Foundation is looking into provided \$15/16K in donor funds.



F. Additional funds are needed to finish the flooring project in the Township Office, that include the flooring, new rugs and mats, doors for the offices and a storage unit for snow removal supplies. A motion was made to approve up to \$2700.00 for flooring project by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried.

Motion made by Scott Meyers, seconded by Becky Griffin for up to \$1800.00 for doors for the offices, mats for chairs, indoor and outdoor rugs, and the storage unit. Discussion followed. Roll call vote: Scott—yes, Becky—yes, Marilyn—yes, Cindy—yes, Richard—yes. Motion carried.

New Business: A. Auditor Report—moved up on agenda.

B. Wage Review: Looking for input for increasing wages by 5, 10 and 12% to be presented at October Board Meeting.

C. Operating Agreement with DNR: A motion to allow the Clerk and Supervisor to sign an agreement with the DNR to operate the Community Park along the Rail trail was made by Scott Meyers, seconded by Cindy Rapes. Discussion followed. Motion carried.

D. Hart Township Resolution for watermain has been approved by Hart Township.

11. Board Comments: None

12. Treasurer Report: Motion to pay the SET payments in two installments of \$1925.00 to the Treasurer was made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Cindy—yes, Becky—yes, Richard—yes. Motion carried.

Motion by Marilyn Glover, seconded by Scott Meyers to approve \$23,000 from the ARPA funds to be used on the dog park. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried.

CD rates have not yet come up, will wait until they do to make changes. Also looking ahead for funds to build a storage building at Mt. Hope Cemetery for equipment.

13. Clerk Report: Motion to pay August invoices totaling \$402,941.37 was made by Scott Meyers, seconded by Cindy Rapes. Discussion followed. Roll call vote: Scott—yes, Cindy—yes, Becky—yes, Marilyn—yes, Richard—yes. Motion carried.

Public Comment: John Hendrixon inquired about status of pet cemetery...still in planning stages but moving forward.

14. Meeting adjourned at 8:40 pm

Respectfully submitted,

Marilyn Glover
Clerk