



Shelby Township Board Meeting Minutes

11/7/2022

6pm

1. Called to order at 6pm by Becky Griffin, Treasurer
2. Pledge of Allegiance was recited
3. Roll Call: Becky Griffin, Marilyn Glover, Cindy Rapes, Scott Meyers, Richard Raffaelli.
Others present: Bill Glover, Cathy Anderson, John Hendrixon, Phil Morse.
4. Approve/Additions to agenda: Motion made by Richard Raffaelli, seconded by Scott Meyers to add to the agenda under 7.1 Public Comments, motion to approve the amended agenda was approved.
5. Approve minutes: Motion to approve the minutes of 10/3/2022 Election Commission Meeting and the 10/3/2022 Board Meeting Minutes was made by Marilyn Glover, seconded by Scott Meyers.
Discussion followed. Motion carried.
6. Fire Board Report: There were 7 fire runs and 11 medical runs in September. Melissa Monroe, community outreach coordinator will split job with Ben White-Elder. One gas monitor is not working, we have 3, the cost to repair is about \$100 less than the price of new. Will hold off on the decision to fix or buy. ARPA grant received for \$25,000, due to price increases it came up around \$6000 short. Three resumes received for lieutenant position that is open. Interviews will be held during week of Thanksgiving.
7. Planning: Next meeting in January
Zoning: Upcoming Land Division for Sam Near property, waiting for survey
- 7.1. Public Comments: Phil Morse, upcoming County Commissioners meeting will discuss the Crystal Valley Dam, also on agenda will be the money for the Shelby Community Park from the ARPA funds.
8. Old Business: A. ARPA fund update: Request to allocate \$8000 for the new BS&A Cemetery Software was made. Motion made by Richard Raffaelli, seconded by Marilyn Glover. Discussion followed. Roll call vote: Richard—yes, Marilyn—yes, Cindy—yes, Scott—yes, Becky—yes. Motion carried.
B. Fall Harvest Festival update: The National Asparagus Committee declined to combine the Asparagus Festival with the Harvest Festival.
C. MTA Online request: Motion to approve a 1-year subscription to the MTA Online Courses Premium Pass for \$1900 was made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Cindy—yes, Richard—yes, Becky—yes. Motion carried. This will take the place of the Training Budget of \$800 for the Planning Commission.
D. Shelby Fire Board Letter: Regarding inspection and inspection fees. Table until December Board meeting so Richard Raffaelli can talk to Jack White. Check with MTA for Fire Code in the Village of Shelby and New Era.
9. A. Same as H on Agenda
B. Investment Policy: Motion made to adopt the Investment Policy as written to supersede any previous Investment Policies, motion by Marilyn Glover, seconded by Scott Meyers to adopt the policy. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Cindy—yes, Richard—yes, Becky—yes. Motion carried.
C. Investment status and options: CD's maturing and bank rates are low. Michigan Class rates are 3-4%. The Township has 3 CD's. James Stovall of Shelby State Bank presented an offer of locking in our CDs at 3.5% and changing our Checking and Savings to 3%. Motion made by Richard Raffaelli, seconded



by Marilyn Glover, to consolidate our investments and have the Treasurer gather the proper documents to invest them with Shelby State Bank. Subject to 6 months reviews. Discussion followed. Roll call vote: Richard—yes, Marilyn—yes, Cindy—yes, Scott—yes, Becky—yes. Motion carried.

D. Adoption of Fire Board Budget for 2022/2023 was made by Cindy Rapes, seconded by Scott Meyers. Discussion followed. Roll call vote: Cindy—yes, Scott—yes, Marilyn—yes, Richard—yes, Becky—yes. Motion carried.

E. Presented to the Board was a request by Assessor Barbie Eaton to approve \$150 for updating GIS Shapefiles for our Assessing Program. Motion made to approve the \$150 cost made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott—yes, Marilyn—yes, Cindy—yes, Richard—yes, Becky—yes. Motion carried.

F. Presented for approval was the 2023 Board Meeting Schedule. Motion made to adopt the schedule as presented made by Cindy Rapes, seconded by Scott Meyers. Discussion followed. All in favor, the meeting schedule was approved.

G. Sexton Glover asked for approval of up to \$2500 for the cutting and removal of trees in Mt. Hope Cemetery that are a safety hazard. Motion was made by Richard Raffaelli, seconded by Marilyn Glover. Discussion followed. Roll call vote: Richard—yes, Marilyn—yes, Cindy—yes, Scott—yes, Becky—yes. Motion carried.

H. 3 policies need to be adopted by the Board for the Water Main Project. 1. Code of Conduct 2. Fair Housing 3. General Contractor. Motion to adopt all three policies was made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. All in favor, motion carried.

10. Board Comments: None

11. Treasurer Report: Motion to accept the Treasurer's October report as presented made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott—yes, Marilyn—yes, Cindy—yes, Richard—yes, Becky—yes. Motion carried.

12. Clerk Report: Invoices totaling \$115,351.17 were presented to the Board for approval. Motion made by Scott Meyers, seconded by Richard Raffaelli to approve the invoices as presented. Discussion followed. Roll call vote: Scott—yes, Richard—yes, Cindy—yes, Marilyn—yes, Becky—yes. Motion carried.

13. Public Comment: Various topics

14. Motion to adjourn meeting made by Scott Meyers, seconded by Cindy Rapes. All in favor
Meeting adjourned at 7:31pm

Respectfully submitted,

Marilyn Glover
Clerk