



Election Commission Minutes  
10/3/2022  
Shelby Township Board Meeting Minutes  
10/3/2022  
6pm

1. Called to order at 5:59pm
2. Pledge of Allegiance was recited
3. Roll call of Election Commission: Becky Griffin, Marilyn Glover, and Richard Raffaelli
4. Motion to appoint the election inspectors as presented (see attached) for the General Election on November 8, 2022, was made by Becky Griffin, seconded by Marilyn Glover. Discussion followed. All in favor—motion carried.
5. Election Commission was adjourned with motion by Marilyn Glover, seconded by Becky Griffin at 6:01pm.
6. Call to Order Monthly Board Meeting at 6:02pm
7. Roll call: Marilyn Glover, Becky Griffin, Cindy Rapes, Scott Meyers, Richard Raffaelli.  
Others present: Bill Glover, Matt Koppel, Cathy Anderson, John Hendrixon, Jack White, Mrs. White, Brady Selner, Paul Inglis.
8. Approve/amend Agenda: Motion to approve and amend agenda with addition of Fall Festival updates from Shelby and New Era under Old Business was made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. All in favor—motion carried.
9. Approve Minutes: Motion to approve the minutes of 9/6/2022 was made by Scott Meyers, seconded by Cindy Rapes. Discussion followed—motion carried.
10. Fire Board Report: 9 fire calls and 16 medical calls for the month of August. MFR income minus expenses is now +\$35.12. Motion to Add Brian and Kirsten Hintz as probationary firefighters was approved. 2023 Fire Board Proposed budget was presented by Chief Jack White.  
Approved 2023 Fire Budget as presented of \$281,550.00. Motion made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott—yes, Marilyn—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried.
11. Old Business: A. Road Ratings report from the OCRC gave Shelby Township a good rating 61.14%  
B. Prepayment of Claims Resolution #221003-1 made changes to #9 and added #11 to previous resolution. Motion made to approve resolution with updates made by Becky Griffin, seconded by Scott Meyers. Discussion followed. Roll call vote: Becky—yes, Scott—yes, Marilyn—yes, Cindy—yes, Richard—yes. Motion carried.  
C. Wage Review: Becky Griffin presented the updated wages with 5% and 10% increases. A motion was made to increase wages by 10% of all hourly and per diem employees excluding elected officials, assessor, and election workers effective November 1, 2022, was made by Scott Meyers, seconded by Cindy Rapes. Discussion followed. Roll call vote: Scott—yes, Cindy—yes, Marilyn—yes, Becky—yes, Richard—yes. Motion carried.



A motion was made by Becky Griffin, seconded by Scott Meyers to increase Cemetery office, Cemetery Sexton, and Deputy Supervisor by 5% effective November 1, 2022. Discussion followed. Roll call vote: Becky—yes, Scott—yes, Marilyn—yes, Cindy—yes, Richard—yes. Motion carried.

A motion was made by Scott Meyers, seconded by Cindy Rapes to increase by 5% the wages of the Trustees, Clerk and Treasurer, effective November 1, 2022. Discussion followed. Roll call vote: Scott—yes, Cindy—yes, Becky—yes, Marilyn—yes, Richard—yes. Motion carried.

D. Fall Festival updates: Per Scott—the New Era Fall Festival went very well. Beautiful weather, and lots of people. Shelby's Fall Festival had a good turnout with higher numbers than last year. Shoutout to the Shelby DPW for all their support and the Optimist Club for helping with the dinner.

13. New Business: A. MDOT Grant Resolution #221003-2. Motion was made by Marilyn Glover, seconded by Cindy Rapes to approve this resolution. Discussion followed. Roll call vote: Marilyn—yes, Cindy—yes, Becky—yes, Scott—yes, Richard—yes. Motion carried.

B. Annexation Resolution #221003-3. Motion to approve this resolution was made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried. Also include the plot map and legal description.

C. Shelby Township Fire Code Ordinance #10032022-1. Motion made by Marilyn Glover, seconded by Scott Meyers to approve this ordinance. Discussion followed. Roll call vote: Marilyn—yes, Scott—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried.

D. Fire Inspection Fee Resolution #221003-4. Motion was made by Scott Meyer to approve the resolution with a change of \$65.00 per hour fee, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott—yes, Marilyn—yes, Becky—yes, Cindy—yes, Richard—yes. Motion carried.

14. Board Comments: None

15. Treasurer Report: Presented the Expenditure and Revenue report.

16. Clerk Report: Presented Invoices totaling \$49,235.10 for approval. Motion made to approve invoices made by Cindy Rapes, seconded by Becky Griffin. Discussion followed. Roll call vote: Cindy—yes, Becky—yes, Marilyn—yes, Scott—yes, Richard—yes. Motion carried.

17. Public Comments: None

18. Motion to adjourn at 7:21pm. Meeting adjourned.

Respectfully submitted,

Marilyn Glover  
Clerk