



## Planning Commission Minutes

3/03/21

7pm, Via Zoom

1. Meeting called to order at 7pm
2. Roll Call: Matt Koppel, Shelby      Seth Edenburn, Shelby  
                 Duane Vannett, Shelby      Jamie Polacek, Shelby  
                 Lisa Payne, Shelby                  Caleb Coulter, New Era  
                 Pete Kelly, Shelby                  Absent: Cindy Rapes, Trish Varney  
Others: Bill Glover, Shelby      Cathy Anderson, Shelby  
Visitor: Andrew Moore, Williams and Works
3. Approve agenda: Motion to approve agenda made by Pete Kelly, seconded by Caleb Coulter. Discussion followed. 7 ayes 0 nays. Motion carried
4. Approve minutes from 2/2/21: Motion to approve minutes as written made by Caleb Coulter, seconded by Seth Edenburn. Discussion followed. Roll call vote: Caleb – yes, Seth – yes Duane – yes, Jamie – yes, Lisa – yes, Pete – yes, Matt – yes. Motion carried.
5. Public Comments: None
6. New business: A. Review survey with Andrew. Survey ready to be launched with a few corrections. Venues to launch survey would be social media, website, word of mouth, newspaper, flyers in local business with a QRL link. Survey will run about 3 weeks with results shown at next PC meeting on April 7<sup>th</sup>. “Homework for next meeting” get survey sent out to various venues as stated above. April meeting will also start with our Strategic planning model. May’s meeting will be working on Land Use, and June’s meeting will move on to Steps to Implement.  
                 B. Rezoning Oceana Drive parcel. Public Hearing will be on Wednesday March 24<sup>th</sup> 7pm via Zoom. Concept designs were sent to PC members for review.  
                 C. Site plan review will be coming up in April (possible date 13<sup>th</sup>) for McCormick’s Gas station on the corner of M20 and Oceana Dr. All members should have a copy of the site plans.
7. Old business: None
8. Public Comments: None
9. Adjourn: Motion by Duane, seconded by everyone to adjourn. 7-ayes 0-nays  
Meeting adjourned at 8:05pm

Respectfully submitted

Cathy Anderson  
Recording Secretary