



Shelby Planning Commission Budget Meeting  
February 2, 2021  
7pm  
Via Teleconference

1. Meeting called to order at 7pm
  2. Roll call: Peter Kelly, Shelby Jamie Polacek, Shelby  
Caleb Coulter, New Era Cindy Rapes, New Era,  
Matthew Koppel, Shelby Trish Varney, Shelby  
Duane Vannett, New Era Bill Glover, Shelby Cathy Anderson, Shelby  
Absent: Seth Edenburn, Lisa Payne Visitor: Richard Raffaelli, Shelby
  3. Approve agenda: Motion made by Duane Vannett seconded by Cindy Rapes to approve the agenda as written. Discussion followed. Roll call vote: Duane – yes, Cindy – yes, Pete – yes, Jamie – yes, Caleb – yes, Trish – yes, Matt – yes. Motion carried unanimously.
  4. Approve minutes: Motion made by Pete Kelly, seconded by Trish Varney to approve the minutes of the January 5, 2021 meeting. Discussion followed. Roll call vote: Pete – yes, Trish – yes, Jamie – yes, Cindy – yes, Caleb – yes, Duane – yes, Matt – yes. Motion carried unanimously.
  5. Public comments: None
  6. A. Budget amounts were discussed, and it was noted that the Zoning Administrators wages should not be coded in the Planning account but moved to its own line item. An additional \$1,000 was added for Training-MTA giving us a projected budget of \$22,200. Motion made to submit this budget with corrections made by Pete Kelly, seconded by Duane Vannett. Discussion followed. Roll call vote: Pete – yes, Duane – yes, Jamie – yes, Caleb – yes, Cindy – yes, Trish – yes, Matt – yes. Motion carried unanimously.  
B. Rezoning of parcel north of village limits from AG to multi-family. A local development company requested that the Planning Commission rezone this parcel to Multi-family for the purpose of developing a 52-unit development. The preliminary site plan is in progress but is contingent on the PC rezoning of this parcel. Motion to approve proceeding with the rezoning process for this parcel was made by Caleb Coulter, seconded by Trish Varney. Discussion followed. Roll call vote: Caleb – yes, Trish – yes, Pete – yes, Jamie – yes, Cindy – yes, Duane – yes, Matt – yes. Motion carried unanimously.
  7. Old business: Williams and Works would like us to supply them with questions for the public survey for the Master Plan. Numerous topics were discussed. Also, Andy from Williams and Works asked that we change our monthly Master Plan meeting to the 1<sup>st</sup> Wednesday of the month for the next 6 months. Dates would be March 3<sup>rd</sup>, April 7<sup>th</sup>, May 5<sup>th</sup>, June 2<sup>nd</sup>, July 7<sup>th</sup> and August 4<sup>th</sup>. Motion to change meeting dates made by Matt Koppel, seconded by Caleb Coulter. Discussion followed. Motion carried unanimously.
  8. No public comments
  9. Meeting adjourned at 9:03pm
- Respectfully submitted

Cathy Anderson, Deputy Clerk

SHELBY TOWNSHIP | OCEANA COUNTY  
204 N. Michigan Avenue | P.O. Box 215 | Shelby, MI | 49455  
Office (231) 861-5853 | Fax (231) 861-6608  
shelbytownshipoceana@gmail.com  
www.shelbytownshipoceana.com