



Shelby Township Board Meeting  
Monday, February 1, 2021  
7pm  
Via Teleconference

1. Meeting called to order at 7pm

2. Roll call: Richard Raffaelli-Corruna Marilyn Glover – Shelby  
Becky Griffin – Shelby Cindy Rapes – New Era  
Scott Meyers – New Era

Other office members present: Bill Glover – Shelby, Cathy Anderson – Shelby No visitors

3. Approve agenda with addition to New Business I-Cathy Anderson wages to be discussed in closed session. Motion made by Marilyn Glover, seconded by Scott Meyers. Roll call vote: Marilyn – yes, Scott – yes, Becky – yes, Cindy – yes, Richard – yes. Motion carried unanimously

4. Approve minutes from 1/7/21 Board meeting: Motion made by Scott Meyers, seconded by Becky Griffin to approve 1/7/21 minutes. Roll call vote: Scott – yes, Becky – yes, Marilyn – yes, Cindy – yes, Richard – yes. Motion carried unanimously

Approve minutes from Public Hearing 5year resolution/MDNR Grant on 1/22/21. Motion made by Scott Meyers, seconded by Cindy Rapes to accept minutes as written. Discussion followed. Roll call vote: Scott – yes, Cindy – yes, Marilyn – yes, Becky – yes, Richard – yes. Motion carried unanimously.

5. No Public comments

6. Fire board report: 8 fire call runs in December, average 6 firefighters responding. Total call for 2020 were 81, lowest in 15 years. Two new hires have completed physicals.

7. Planning Commission reports working with William and Works on Master Plan, that is top priority for next few months, besides Budget for 2021. No Zoning updates to report.

8. New Business: A. Proposed resolution regarding Township's "dry" status. Motion to adopt Resolution 2021-0201 made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn – yes, Scott – yes, Becky – yes, Cindy – yes, Richard – yes. Motion carried unanimously. Reminder that Scott Lewis from Lewis Farms will pay Attorney fees.

B. CD's from Mount Hope (\$53,000) and New Era (\$40,000) can be used for improvements for respective cemetery. Need to get letter from attorney to Huntington Bank for New Era's account showing money is no longer classified as Perpetual Care and can be used for Capital improvements, but not operating costs.

C. Shelby State Bank road proposal: Financing proposal from SSB was agreeable to all Board, need to qualify for Tax Exempt Act 99 to see how much we are eligible to borrow. Option 1 from SSB is for borrowing up to \$1.3million at an interest rate of 1.79% for 15 years. Motion made that we choose option 1 borrowing what Act99 allows at an interest rate of 1.79% for 15 years, motion made by Scott Meyers, seconded by Marilyn Glover. Discussion followed. Roll call vote: Scott – yes, Marilyn – yes, Becky – yes, Cindy – yes, Richard – yes. Motion carried unanimously.

D. Office credit card: Motion made by Richard Raffaelli, seconded by Scott Meyers for Becky Griffin to see about getting an office credit card from SSB to use for purchases by the Township and she will also develop a Credit Card policy to assure proper use of CC by township members. Motion carried by unanimous vote by board.

E. Motion to correct elected officials wages with a 5% increase, excluding Supervisor salary, with Cost of Living increases thereafter, made by Marilyn Glover, seconded by Scott Meyers. Discussion followed. Roll call vote: Marilyn – yes, Scott – yes, Becky – yes, Cindy – yes, Richard – yes. Motion carried unanimously.

F. Poverty Resolution for 2021. Motion made Cindy Rapes, seconded by Scott Meyers to pass Resolution 21-0201-02 for the 2021 tax year. Roll call vote: Cindy – yes, Scott – yes, Marilyn – yes, Becky – yes, Richard – yes. Motion carried unanimously.



G. Audit Proposal from Brickley Delong. Brickley Delong submitted a 4-year proposal for Audit Services. Audits will be made every year. Motion made by Scott Meyers, seconded by Becky Griffin to allow the Treasurer to sign a 4-year contract with Brickley Delong for Audit purposes and to notify current Auditor that her services are no longer needed. Discussion followed. Roll call vote: Scott – yes, Becky – yes, Marilyn – yes, Cindy – yes, Richard – yes. Motion carried unanimously.

H. MOA between Shelby Public Schools and Shelby Township. Motion made by Marilyn Glover, seconded by Cindy Rapes to approve the MOA/U and prior to park opening will have a full agreement with Shelby Public Schools and Shelby Township with all details noted. Discussion followed. Motion carried unanimously.

I. Motion made by Becky Griffin, seconded by Scott Meyers to go into closed session to discuss wage increase for Cathy Anderson, Deputy Clerk/Office at 8:10pm. Motion carried unanimously.

Motion made by Becky Griffin, seconded by Cindy Rapes to reopen closed session at 8:22pm, motion carried unanimously. Motion made by Richard Raffaelli, seconded by Becky Griffin to raise Cathy's hourly wage to \$17.50 effective February 1, 2021, with annual reviews. Roll call vote: Richard – yes, Becky – yes, Cindy – yes, Scott – yes, Marilyn – yes. Motion carried unanimously.

9. Old Business: Need letter supporting Scott Lewis' application for updating his liquor license to allow him to sell liquor by the glass at their wedding venue. Motion made by Cindy Rapes, seconded by Scott Meyers to draft a letter of support plus a copy of the Resolution of Certification of Sale of Spirits. Motion carried unanimously.

10. Supervisor report: Letter of praise and support were received by recipients with thanks for acknowledgement. Working with Road Commission engineers for best use of our Road plan money. Logo had some updates with regards to colors and wording.

11. Treasurer's report: Everything is good, no questions or comments

12. Clerk's report: Invoices in the amount of \$24,115.82 submitted for payment. Motion to pay made by Scott Meyers, seconded by Marilyn Glover. Roll call vote: Scott-yes, Marilyn – yes, Becky – yes, Cindy – yes, Richard – yes. Motion carried unanimously.

13. No public comments

14. Adjourn Motion made to adjourn: Motion carried unanimously. Adjourned at 8:34pm

Respectfully submitted,

Marilyn Glover, Clerk