SHELBY TOWNSHIP
OCEANA COUNTY
est 1855

Regular Board Meeting
September 08, 2026
@ 6:00 pm

1. Meeting called to order by Richard Raffaelli at 7:00 pm
2. Pledge of Allegiance recited
3. Roll call: Scott Meyers – present, Scott Beishuizen – present, Cathy Anderson – present, Becky Griffin – present, Richard Raffaelli – present. 3 members of the public present.
4. Public Comments: None
5. Approve Agenda: Motion made by Cathy Anderson to approve the agenda as written, support for the motion was offered by Scott Meyers, discussion followed, 5 ayes, 0 nays, motion carried. Cathy Anderson made a motion to rescind her approval of the agenda because the date should be 08/03/2026 on the minutes we to be approved, but is listed as 09/08/2026, support to rescind the motion provided by Scott Meyers. Motion made by Scott Meyers to fix the date on the agenda from 09/08/2026, to 08/03/2026, to accurately reflect the minutes the board is being asked to approve, support for the motion was offered by Scott Beishuizen, discussion followed, 5 ayes, 0 nays motion carried.
6. Approve Minutes: Scott Beishuizen made a motion to approve the minutes from regular board meeting on 08/03/2026 as written, support for the motion was offered by Becky Griffin, discussion followed, 5 ayes, 0 nays, motion carried.
7. Presenter Brickly DeLong 25/26 Fiscal Year Audit: see attached
   Becky Griffin made a motion to approve the audit presentation for the 2025/2026 fiscal year presented by Melissa with Brickley DeLong, support for the motion was offered by Scott Meyers, discussion followed, roll call vote, Becky Griffin – yes, Scott Meyers – yes, Cathy Anderson – yes, Scott Beishuizen – yes, Richard Raffaelli – yes, motion carried.
8. Fire Board Report: John Hendrixon presented the fire board report, in the month of July there were 62 calls, 39 of which were medical, currently the fire department is 74 calls ahead of what they had received last year for the same time period. Truck 261 needs 2 new brake drums, truck 244 has been repaired (hydraulic pump) and is back on the road. A few trucks are in need of tires, cost for tires is approximately $10,000. Discussion between Chief White and Chief Yost from Grant Township regarding the possibility of a merger between the two departments. Chief Yost informed Shelby-Benona this would need to include Claybanks Township also.
9. Planning Commission: Matt Koppel gave brief overview of PC meeting.
   Zoning Administrator: 4 zoning permits were issued in the month of August and one land division was reviewed. The Planning Commission went over several draft amendments including data centers, utility scale solar and battery storage systems.

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10. Old Business:
    a) TACC Photo Shoot by Architect: Cathy Anderson made a motion to allow the architect to hire professional photographers, at no cost to Shelby Township, Becky Griffin offered support for the motion, discussion followed, per Township Supervisor, Shelby Township will retain the rights to use photos also, 5 ayes, 0 nays, motion carried.
    b) Grant Road Update: One property owner refuses to sign in agreement to abandon that portion of road, and without everyone's consent, this is not something the Township can pursue.
11. New Business:
    a) Citizen Planner Program: Find out how many people can go, it is a 6- week commitment but overall seems to be a good idea to offer, will need resolution for next meeting so it can be voted on.
    b) United Way of Lakeshore: Township is unable to sponsor services. Able to support a cause but not able to directly sponsor a service.
12. Treasurer Report
13. Clerk Report: Scott Meyers made a motion to pay the bills in the amount of $468,181.45, support for the motion was offered by Scott Beishuizen, discussion followed, roll call vote, Scott Meyers – yes, Scott Beishuizen – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes, motion carried.
14. Board Comments: Clerk, elections are ramping up again.
15. Public Comment: None
16. Meeting adjourned by Richard Raffaelli at 6:55 pm

Respectfully submitted by

Cathy Anderson,
Clerk

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