



Regular Board Meeting Minutes

April 06, 2026

6:00 pm

1. Meeting called to order by Richard Raffaelli, Township Supervisor, at 6:00 pm.
2. Pledge of Allegiance recited
3. Roll call; Scott Meyers – present, Scott Beishuizen – present, Cathy Anderson – present, Becky Griffin – present, Richard Raffaelli – present.
4. Public Comments: Phil Morse, Village Administrator, Shelby Carve Prize will run from May 15th – July 11th. Downtown Renovation Project, still short but diligently working to raise all funds needed to proceed.
5. Scott Beishuizen made a motion to accept and approve the agenda, support for the motion offered by Scott Meyers. 5 ayes, 0 nays, motion carried. Scott Beishuizen made a motion to rescind his previous motion and moved to approve the agenda with the addition of New Business item F) Open 2 separate accounts at Shelby State Bank to be used for Operational Expenses and Payroll Expenses by Kemper Sports, motion for the support offered by Scott Meyers, discussion followed, motion carried.
6. Motion made by Scott Meyers to approve Public Hearing Minutes 03/02/2026, Board Meeting Minutes 03/02/2026, Special Meeting Minutes 03/11/2026 and Special Meeting Minutes 03/31/2026, support for the motion offered by Beck Griffin, discussion followed, motion carried.
7. Fire Board Report: 36 calls were received in the month of February, 26 of these were medical in nature. The new water meter is scheduled to be by mid to late April 2026. The Tender Truck was scheduled to be replaced in 2027, however due to recent repairs and Chief White believes we can push that replacement date to 2029. The Station Floor is being recoated end of April to ensure the station can maintain a 50-degree temperature during the Winter months. The Fire Board approved having Advantage Fleet put the safety striping on truck 271, previously this job was scheduled with a different business, but it has been 3 years with no real progress made.
8. Planning Commission Update: PC Chair not in attendance
Zoning Administrator Update: ZA not in attendance
9. Old Business:
 - A) Road Sign: Scott Beishuizen made a motion to approve street sign install on the corner of Baker Rd and 80th Ave., support for the motion offered by Scott Meyers, discussion followed, roll call vote; Scott Beishuizen – yes, Scott Meyers – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes, motion carried.
 - B) Resolution 260406-1 (Lease Agreement), motion made by Scott Meyers, support for the motion offered by Becky Griffin, discussion followed, roll call vote; Scott Meyers – yes, Becky Griffin – yes, Scott Beishuizen – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.



- C) Resolution 260406-2 (Management Agreement), motion made by Cathy Anderson, support for the motion offered by Becky Griffin, discussion followed, roll call vote; Cathy Anderson – yes, Becky Griffin – yes, Scott Meyers – yes, Scott Beishuizen – yes, Richard Raffaelli – yes, motion carried.

10. New Business:

- A) Resolution 260406-3 (Quote: IT & Network Support) Scott Beishuizen made a motion allowing the Clerk and Treasurer to terminate services with the Township's current network and IT provider, Sync Wave, and to sign for or enter into contract with Shotwell Solutions, Mark Shotwell, support for the motion offered by Scott Meyers, roll call vote; Scott Beishuizen – yes, Scott Meyers – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes.
- B) Resolution 260406-7 (AFLAC) presentation and highlights of AFLAC Benefits provided by Annette Scofield, Aflac Representative, motion made by Scott Beishuizen to approve resolution 260406-7, support for the motion offered by Scott Meyers, discussion followed, roll call vote; Scott Beishuizen – yes, Scott Meyers – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes, motion carried.
- C) Resolution 260406-4 (Pledge for Household Hazardous Waste) Motion to approve resolution 260406-4, made by Becky Griffin, support for the motion offered by Cathy Anderson, discussion followed, roll call vote; Becky Griffin – yes, Cathy Anderson – yes, Scott Beishuizen – yes, Scott Meyers – yes, Richard Raffaelli – yes, motion carried.
- D) Resolution 260406-5 (7 Year Road Millage Renewal) motion made by Scott Meyers approving resolution 260406-5, support for the motion offered by Scott Beishuizen, discussion followed, consensus is have Attorney review language, roll call vote; Scott Meyers – yes, Scott Beishuizen – yes, Cathy Anderson – yes, Becky Griffin – yes, Richard Raffaelli – yes, motion carried.
- E) Resolution 260406-6 (5 Year Park & Cemetery Millage Renewal) motion to approve resolution 260406-6 made by Becky Griffin, support for the motion offered by Scott Beishuizen, discussion followed, consensus to have Township Attorney review language, roll call vote; Becky Griffin – yes, Scott Beishuizen – yes, Scott Meyers – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
- ~~F) Open 2 New Bank Accounts for TACC: Scott Meyers made a motion to approve opening two bank accounts, one for Operational Expenses at the TACC, and a separate account for payroll expenses. Per the Lease and Management Agreements signed between Kemper Sports and Shelby Township these accounts will be opened at the local bank, support for the motion offered by Becky Griffin, discussion followed, roll call vote; Scott Meyers – yes, Becky Griffin – yes, Cathy Anderson – yes, Scott Beishuizen – yes, Richard Raffaelli – yes, motion carried.~~



11. Amended at the June 01, 2026, Board Meeting: Becky Griffin made a motion for approval of a Depository Account and an Operational Account at Shelby State Bank per an agreement between Shelby Township and Kemper Sports for the Township Athletic Community Center (TACC). Signers on the bank accounts will be; the Township Clerk, Township Treasurer, Township Deputy Clerk and Township Deputy Treasurer. Also, the following individuals will need “view only access” on the accounts: Aaron Gellar, Luis Velazquez and Shari Ouellette.
12. Treasurer Report provided by Becky Griffin
13. Clerk Report: Scott Beishuizen made a motion to approve paying the bills in the amount of \$668,093.86, support for the motion was offered by Scott Meyers, discussion followed. Roll Call Vote; Scott Beishuizen – yes, Scott Meyers – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, motion carried.
14. Board Comments: TACC is looking phenomenal, the Township is seeing what options they have to shift the \$1 million in appropriations from the Pool Fund to the Village’s Downtown Redevelopment plan. MDOT Project, language reads that the Township will receive the money and pay the bills.
15. Additional Public Comments: John Hendrixon, there is a sign alerting to the rail trail crossing, that is down on 72nd Ave, the Road Commission has been made aware of this.
16. Meeting adjourned by Township Supervisor, Richard Raffaelli at 7:30 pm.

Respectfully submitted by,

Cathy Anderson,
Clerk