



Shelby Township Board Meeting  
February 03, 2025  
@ 6:00 pm

1. Meeting called to order at 6:00 pm by Township Supervisor
2. Pledge of allegiance recited
3. Roll Call: Becky Griffin – present, Cathy Anderson – present, Scott Meyer – present, Richard Raffaelli – present, Cindy Rapes – absent
4. Public Comments: None
5. Scott Meyers made a motion to approve the agenda as written, supported by Becky Griffin, discussion followed, motion carried.
6. Scott Meyers made a motion to approve board minutes from 01/06/2025, supported by Cathy Anderson, discussion followed, motion carried.
7. Fire Board Report: 33 calls were received in December of 2024, 17 of these calls were medical. 2 members of the Fire Department have requested to take the I.C. (incident command) class, the cost for this class is \$1,200 per person. The fire department is looking into purchasing a Jeep style UTV fire vehicle, to use in fighting brush and grass fires. Chief White plans to approach the association to see if they are willing to pay the difference to obtain the UTV.
8. Planning Commission: Chair, Matt Koppel, provided an update regarding the Master Plan Public Hearing that will be held on 2/11/2025 and also mentioned that the Planning Commission will look into Battery Energy Storage Solutions (BESS) and any language that the Township may want to look into adopting. Zoning Administrator, Bill Glover, provided update regarding blight notices and responses received.
9. A) Water Authority – Water Franchise Agreement: Scott Meyers made a motion to support the Township Supervisor and Township Clerk in signing the Water Franchise Agreement, supported by Becky Griffin. Roll call vote: Scott Meyers – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, Cindy Rapes – absent, discussion followed, motion approved.  
B) Becky Griffin made a motion to accept resolution # 250203-1 (Poverty Exemption Guidelines) as presented, supported by Scott Meyers. Roll call vote: Becky Griffin – yes, Scott Meyers – yes, Cathy Anderson – yes, Richard Raffaelli – yes, Cindy Rapes – absent, discussion followed, motion carried.
10. A) Community Swimming Pool: A motion was made by Scott Meyers to give the Township Supervisor authority to proceed with spending up to \$15,000.00 out of the Park Fund, for renderings and designs for the proposed Community Swimming Pool, motion supported by Becky Griffin, discussion followed, roll call vote: Scott Meyers – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, Cindy Rapes – absent, motion carried.



10. B) Code of Conduct: Discussion around drafting and adopting a code of conduct for Shelby Township Board, Trustees, Commissioners and Staff. All in attendance in favor of writing/adopting a code of conduct, and meeting Governance.
- C) FLOCK Camera System: further discussion with Township Supervisor, Sherriff's Department and FLOCK needed, possible Zoom Meeting in the future.
- D) Discussion regarding public commentary on agenda items during meetings; Cathy Anderson is in favor, Becky Griffin is in favor, Scott Meyers is unsure if this is a good idea. Further discussion regarding length of time allotted for public commentary, suggested 2 minute time limit.
- E) ESTA: Cathy Anderson made a motion to adopt a policy that does not exceed the minimum State requirements, motion supported by Becky Griffin, discussion followed, 4 ayes, 0 nays, motion carried.
11. Board Member Comments: No comments
12. Treasurer Report
13. Clerk Report: Scott Meyers made a motion to pay Township bills in the amount of \$329, 742.43, motion supported by Becky Griffin, discussion followed, roll call vote: Scott Meyers – yes, Becky Griffin – yes, Cathy Anderson – yes, Richard Raffaelli – yes, discussion followed, motion carried.
14. Additional Public Comments: John Hendrixon asked for additional information on the FLOCK camera system. Matt Koppel likes the idea of having a code of conduct to adopt. Phil Morse mentioned the Village is working on their Budget, their new fiscal year begins 03/01/2025.
15. Meeting adjourned at 7:17 pm by Township Supervisor

Respectfully submitted by,

Cathy Anderson,  
Clerk